Public notice of intention to declare a special charge for the purpose of constructing and improving roads along Dunvegan Crescent, Surf Beach

In accordance with a resolution of Bass Coast Shire Council (Council) made at the 21 October 2026 Council Meeting, notice is given that at the 21 April 2027 Council Meeting, Council proposes to declare a Special Charge (Special Charge) under section 163(1) of the Local Government Act 1989 (Act), and otherwise according to law, for the purpose of defraying costs and expenses incurred and/or to be incurred by Council in relation to the construction and improvement of roads along Dunvegan Crescent, Surf Beach situated within the municipal district of the Council (Street), such works involving the full upgrade of roads, including the provision of road pavement and sealing works, nature strip works, road narrowings for local traffic management, and other ancillary works necessary to complete the construction of the project known as the 'Dunvegan Crescent Special Charge Scheme' otherwise in accordance with the concept plans approved by Council at the 21 October 2026 Council Meeting (Scheme). So far as can be reasonably ascertained from available records of the Council and can reasonably be concluded, Council has ascertained that the roads or any component of the roads for which it is proposed the Special Charge will be declared have not previously been constructed by way of a special rate or charge.

The criteria which form the basis of the Special Charge are the ownership of rateable land in the Scheme area based on equally sharing the costs of some portions and front or side boundaries of the properties in the Scheme (modified where appropriate) for some portions which abut the roads to be constructed or upgraded and which rateable land is situated within the geographical area of the proposed declaration are included.

Council considers that each rateable property included in the Scheme area that is liable to pay the Special Charge will receive a special benefit through the provision of proper, safe and suitable roads and property services; and there will be a special benefit to the persons liable to pay the Special Charge because there will be a benefit over and above, or greater than, the benefit to persons who are not subject to the Special Charge and, directly and indirectly, the works to be provided will enhance or maintain the value and the use, occupation and enjoyment of the properties included in the Scheme, through the provision of proper, safe and suitable roads and property services.
In proposing the declaration of the Special Charge, Council is performing functions and exercising powers in relation to the peace, order and good government of the municipal district of the Council, in particular the provision of proper, safe and suitable roads and property services in the area for which it is proposed the Special Charge will be declared.

The total cost of the performance of the functions and the exercise of the powers referrable to the Scheme (and the amount which the Council intends to declare and levy) is an amount of $860,038 (being the estimated cost of the Scheme works to be undertaken) with Council intending to declare and levy by way of the Special Charge an amount of $176,394.
The Special Charge will commence on and from the making of any Council decision to declare the Special Charge and will remain in force until such time as the Special Charge has been paid in full.

The Special Charge will be declared and assessed in accordance with the amounts which have been calculated and appear alongside each property in the Schedule attached to and forming a part of the proposed declaration of Special Charge (being Schedule 2), such amounts having been calculated based on a combined method of sharing some costs equally and using the length of the frontage and/or sideage of each property included in the Scheme. The Special Charge will be levied by the Council sending a notice of levy to the persons who are liable to pay the Special Charge. Incentives will be given for payment before the due date for payment as set out below. The levy notice to be sent will include four options for payment which are as follows –

(a) Payment Option 1: Lump Sum Payment – upfront payment of the Special Charge in full within 30 days of the date of issue of an invoice, with a 5% discount and no interest.

(b) Payment Option 2: Lump Sum Payment – upfront payment of the Special Charge in full within 90 days of the date of issue of an invoice, with no discount and no interest.

(c) Payment Option 3: Instalment Payment Plan – payment of the Special Charge in 40 quarterly instalments over 10 years, with interest. Interest will be charged on the reducing balance of the principal each quarter at the rate of 1% above the estimated borrowing costs of the Council. If a ratepayer is late with payment of an instalment, penalty interest will be charged on the balance of principal due each quarter.

(d) Payment Option 4: Hardship Payment Plan - a payment plan, extended beyond 10 years to a maximum of 20 years, tailored to the individual needs of the ratepayer upon receipt of a completed Financial Hardship Application Form. Interest will be charged on the reducing balance of the principal each quarter at the maximum rate of 1% above the estimated borrowing costs of the Council. This option is subject to the Council assessing the property owner as experiencing financial hardship, in accordance with the Council's Hardship and Financial Hardship Policy.

Ratepayers who elect to pay by instalments will receive subsequent quarterly instalment notices.

Because the performance of the functions and exercise of the powers in respect of which the Special Charge is to be declared and levied relates substantially to capital works, the Special Charge will be levied on the basis of an instalment plan being available to ratepayers (being the 'Payment Option 3: Instalment Payment Plan' or the 'Payment Option 4: Hardship Payment Plan'). Quarterly instalments will include a component for reasonable interest costs, which will be charged at the rate of 1% above the estimated borrowing costs of Council in respect of the construction of the roads.

Council will consider all and any cases of financial (and other) hardship and may negotiate other payment options for the Special Charge, in accordance with Council's Hardship and Financial Hardship Policy.

For the purposes of having determined the total amount of the Special Charge to be levied under the Scheme, the Council considers and formally determines for the purposes of sections 163(2)(a), (2A) and (2B) of the Act (and in accordance with the Benefit Ratio Statement adopted by Council) that the estimated proportion of the total benefits of the Scheme to which the performance of the functions and exercise of powers relate (including all special benefits and community benefits) that will accrue as special benefits to all of the persons who are liable to pay the Special Charge is in a ratio of 0.2051 or 20.51%.
Any declaration of the Special Charge will expire if the Special Charge is not levied to each person liable to pay it within 12 months after the day on which the declaration which relates to the Special Charge is made.
Copies of the proposed declaration of Special Charge, a detailed plan of the Scheme area, a list of the rateable properties included in the Scheme and the amount of the Special Charge payable by each property included in the Scheme are available for inspection at the offices of Bass Coast Shire Council, 76 McBride Avenue, Wonthaggi during normal business hours and on the internet website of Council until 5pm on 16 December 2026.

Any person may make a submission about the proposed declaration to the Council under sections 163A and 223 of the Act. In addition, any person who will be required to pay the Special Charge to be imposed by the proposed declaration has a right to object to the proposed declaration under section 163B of the Act. Submissions and/or objections must be received by the Council by 5pm on 16 December 2026. Submissions and/or objections must be in writing and addressed and sent by mail to the Chief Executive Officer, Bass Coast Shire Council, PO Box 118, Wonthaggi VIC 3995. In accordance with sections 163A, 163B and 223 of the Act, the Council will consider all written submissions and take into account all objections that are received by the closing date.

Any person who has made a submission under section 223 of the Act may request to be heard in support of their written submission. If such a request is made, the person is entitled to appear in person or to be represented by a person specified in the submission before a Committee appointed by the Council to hear submissions under section 223 of the Act. The day, time and place of the Committee hearing will be advised in writing.

The Council will treat all submissions and objections received (and any personal information contained therein) in accordance with its Privacy Policy and with applicable legislation, including the Privacy and Data Protection Act 2014.

Any person requiring further information about the proposed declaration of Special Charge should contact Council's Sustainable Transport and Movement Team on 1300 BCOAST (226 278) or (03) 5671 2211 or email roadupgrades@basscoast.vic.gov.au.

Greg Box
Chief Executive Officer